

BOARD OF WATER COMMISSIONERS  
1600 WEST 12TH AVENUE  
DENVER, COLORADO 80254

**APPLICATION FOR PRE-QUALIFICATION TO**  
**INSTALL 12" & SMALLER MAINS**  
**WITHIN**  
**THE CITY AND COUNTY OF DENVER**  
**AND**  
**THE BOARD'S TOTAL SERVICE AREAS**

(Denver Water is not responsible for prequalifying contractors for pipe installation outside of the City and County of Denver and the Board's Total Service Areas. Prequalification is intended only for work performed on the DW system.)

Date: \_\_\_\_\_

OFFICIAL COMPANY NAME \_\_\_\_\_

A corporation (\_\_\_)      A co-partnership      (\_\_\_) An individual (\_\_\_)

Business Address \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Request is hereby made for prequalification of the above company to perform main extension contract work under the jurisdiction of the Board of Water Commissioners.

**INSTRUCTION FOR FILING**  
**STATEMENT OF EXPERIENCE AND EQUIPMENT**

1. The attached form must be filled out completely. Failure to submit complete detail and a statement of experience and equipment will be cause for denial of qualification. This prequalification statement must be submitted to Jane Peters either by fax [(303)628-6851] or mail [Denver Water, 1600 West 12th Avenue, Denver, Colorado 80254].

Contractor will be required to have the prequalification form completely filled out and returned to the above address at least thirty (30) days prior to pipe laying construction.

2. All initial qualifications will be for one job only. Following the completion of that one job, an evaluation of the work done will be considered to determine if the contractor will be qualified for a one year term. The Board reserves the right to deny qualification to any contractor whose work is unsatisfactory for any reason.
3. A contractor's qualification will be automatically canceled if he fails to install a minimum of 500 lineal feet per year.
4. This prequalification statement will be used for installation of main extensions within the City and County of Denver and Total Service Areas only.

5. Questions and comments concerning the prequalification statement should be referred to Walt Bendeever (303)628-6627 or Paul McQuade (303)628-6204.

### BOND AND INSURANCE REQUIREMENTS

1. The Contractor agrees to post a maintenance bond in the amount of \$5,000.00 to indemnify the Board by reason of any defect in the materials or workmanship under the contractor's general warranty referred to above. The contractor further agrees that the obligation imposed under the maintenance bond shall not be impaired or made void, notwithstanding that the contractor may be required by the Board to perform any work for any reason or cause upon the facilities constructed hereunder, or if the Board performs said work upon the refusal or inability of contractor to perform the required work.
2. Before any work can be performed, the Applicant shall provide, or require the Contractor to provide insurance coverage as follows:
  - A. Worker's Compensation Insurance, in the amount required by Colorado law, for all employees who will be in any way connected with the work to be performed hereunder whether as employees of Applicant or as employees of subcontractors.
  - B. Liability Insurance:
    - (1) Comprehensive General Liability Insurance, including coverage for products, completed operations, blanket contractual liability, independent contractors coverage, and broad form property damage deleting any exclusion for explosion, collapse and underground hazards. Such insurance shall be in a minimum of \$150,000 per person, \$600,000 per occurrence, or a combined single limit of not less than \$600,000 per occurrence for bodily injury and property damage.
    - (2) Automobile Liability and Property Damage Insurance to include owned, non-owned and hired vehicles which are utilized under this agreement, with minimum insurance coverage of \$150,000 per person, \$600,000 per occurrence, or a combined single limit of not less than \$600,000 per occurrence for bodily injury and property damage.
    - (3) The Board will be named on each insurance policy as an additional named insured for coverages only, with no premium payment obligations, together with the contractor or applicant as appropriate. Each policy for the contractor or applicant will contain a clause stating that, as an additional named insured, the Board will be treated as if a separate insurance policy has been issued. The coverage provided to the Board, as additional named insured, will be primary coverage and the "other insurance" clause of any policy will be declared inapplicable.
  - C. Applicant shall provide certificates of insurance (and renewals thereof) in a form acceptable to the Board, demonstrating that required coverages have been obtained. The Applicant shall not allow any sub-contractor, agent, or employee to commence work until appropriate certificates of insurance have been obtained. The Applicant will assume full legal responsibility for determining that required insurance coverages have been obtained by their sub-contractors and agents. The Applicant has full responsibility for monitoring compliance with the insurance requirements of this contract.

## PREQUALIFICATION QUESTIONNAIRE

1. Regarding emergency repairs relevant to the one year warranty period as stated in paragraph 2 of Application and Agreement for main extensions, do you have the capability of doing emergency leak repairs at any hour of the day or night, and can you put such repairs in action within 3 hours of notification?

Yes \_\_\_\_\_ No \_\_\_\_\_

If your company cannot respond to emergency repairs, your company will not be prequalified. \_\_\_\_\_

2. Do you have hydrostatic testing equipment including a pump equipped with a 300 gallon potable water tank?

Yes \_\_\_\_\_ No \_\_\_\_\_

If not, one must be obtained before prequalification. \_\_\_\_\_

3. How many years have you operated a water pipe laying construction company that has been in continuous operation within the Denver metropolitan area?

1 - 5 years = 1 point

6 - 9 years = 5 points

10 years & over = 10 points \_\_\_\_\_

4. What percent of the work pertaining to this document do you normally perform with your own employees (NOTE: If subcontractors are used, they must also be "qualified.")

90% = 2 points \_\_\_\_\_

5. List water main installations your organization has completed during the last two (2) years.

<u>Year</u>	<u>Contract Size</u> (Dollar Amount)	<u>Location of Work</u> (For Whom Performed)
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2 - 10 points \_\_\_\_\_

6. Attach resumes for all individuals who would be in a supervisory position (foreman or above).

5 - 10 points \_\_\_\_\_

7. For which cities or water districts have you performed work in the metropolitan area?

0 - 4 points \_\_\_\_\_

8. How many crews do you have to perform pipe laying construction?  
2 = 2 points  
More than 2 = 4 points \_\_\_\_\_
9. After receipt of approved plans, the contractor should:  
a. Call for a pre-construction conference. \_\_\_\_\_  
b. Give 48 hours notification for beginning construction. \_\_\_\_\_  
c. Give 24 hours notification for beginning construction. \_\_\_\_\_  
3 points \_\_\_\_\_
10. When may a contractor operate valves on the existing water system? \_\_\_\_\_  
3 points \_\_\_\_\_
11. When pressure testing what is the allowable leakage rate for 2000' of 12" pipe? \_\_\_\_\_  
3 points \_\_\_\_\_
12. When is the use of sterilized barrels allowed for hydrostatic testing? \_\_\_\_\_  
3 points \_\_\_\_\_
13. How many chlorine tablets are required for one 18 foot length of 8" pipe? \_\_\_\_\_  
3 points \_\_\_\_\_
14. What are the acceptable methods for restraining fittings and joints? \_\_\_\_\_  
3 points \_\_\_\_\_
15. Backfill shall be compacted to what relative density? \_\_\_\_\_  
3 points \_\_\_\_\_
16. Describe the sequence for testing after installation of pipe has been completed. \_\_\_\_\_  
3 points \_\_\_\_\_
17. What is the accepted method for changing horizontal alignment when said alignment is straight and parallel to property? \_\_\_\_\_  
3 points \_\_\_\_\_
18. When is tracer wire required? \_\_\_\_\_  
What gauge of tracer wire is to be used? \_\_\_\_\_  
3 points \_\_\_\_\_
19. How many valves are required on fireline connections? \_\_\_\_\_  
3 points \_\_\_\_\_
20. What documents must be submitted to Water Sales prior to approval of the plans? \_\_\_\_\_  
3 points \_\_\_\_\_

21. Do you maintain an office with:
- a. A full-time secretary during normal working hours? \_\_\_\_\_
  - b. A cellular phone? \_\_\_\_\_
  - c. An answering service? \_\_\_\_\_
- 1 - 3 points \_\_\_\_\_

22. Do you own the following equipment? (Do not include rented or leased equipment.)

	How <u>Yes</u>	<u>No</u>	<u>Many</u>
1) Trencher	_____	_____	_____
2) Front end loader	_____	_____	_____
3) Backhoe	_____	_____	_____
4) Dump Truck (3 yd minimum)	_____	_____	_____
5) Mobile Tamper	_____	_____	_____
6) Pickup Truck	_____	_____	_____
7) List any appropriate additional equipment:			
_____			
_____			
_____			
_____			

0 - 15 points \_\_\_\_\_

TOTAL POINTS \_\_\_\_\_

NOTE: To achieve qualification, you must attain a score of at least 70.

THE ABOVE AND FOREGOING QUESTIONNAIRE HAS BEEN FILLED OUT AND IS TRUE TO THE BEST OF MY KNOWLEDGE. SIGNATURE BELOW MUST BE OF AN OFFICER OR OWNER OF THE COMPANY.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_